

**National Finance Center
Front-End System Interface (FESI)
State Income Tax Certificate (140)**

Data Element Name	Data Element Format	Start Position	End Position	Element Description	Optional Mandated O/M	Values	Customer Data Element Name
DOCUMENT-TYPE	A3	1	3	Indicates the type of document being processed	M	Three position numeric field. For this document the values is "140".	
AGCY-CODE	A2	4	5	The first level of the organizational structure codes used to identify the agency as defined by the National Finance Center.	M	Two position alphanumeric field. For a list of valid values, see TMGT Table 023, Agency/Bureau.	
SUBMITTING-OFFICE-NUMBER	A4	6	9	An identifying code assigned by the Office of Personnel Management to a Federal civilian personnel office authorized to appoint and separate employees and maintain personnel	M	Four position numeric field. For a list of valid values, see TMGT Table 001, Personnel Office Identifier Name and Address.	
BATCH-NO-PERSONNEL	A4	10	13	Number assigned by a personnel office to identify different batches of documents transmitted to the National Finance Center.	M	66XX - The document remains in suspense until a corrective action is taken. 67XX - The document remains in suspense for one pass and coded for deletion unless some type of positive action is taken.	
SSNO	A9	14	22	A unique identifying number assigned by the Social Security Administration.	M	Employee SSNO	
FILLER	A1	23	23				
PAY-PERIOD-NUMBER	A2	24	25	The number corresponding to the pay period for which this document is being processed.	M	01 through 27	
FILLER	A30	26	55	Unused field	M	SPACES	
USER-ID	A7	56	62	The user identification of the person entering the data.	M	Seven position alpha field.	

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DEPARTMENT-CODE	A2	63	64	Identifies the department of the U. S. government.	M	For a list of valid values, see the OPM Guide to Personnel Data Standards.	
FILLER	A42	65	106	Unused field.	M	SPACES	
FESI-IDENTIFIER-NUMBER	A15	107	121	Identifies transactions in user's system.	O		
UEID	A20	122	141	A unique employee ID (for future OPM use).			
FESI-DOC-EFF-CN	A2	142	143	The effective century of the document.	M	Two position alphanumeric field.	
FESI-DOC-EFF-YR	A2	144	145	The effective year of the document.	M	Two position alphanumeric field.	
FILLER	A5	146	150	Unused field.	M	SPACES	
STATE-TAX-NO-EXEMPTIONS	A3	151	153	The number of exemptions claimed by the employee for state tax purposes.	M	Three position alphanumeric field. Refer to Title I documentation for completion instructions for individual states. 'WAV' if non residence. 'ONL' if exempt. The first position varies by state.	
STATE-TAX-EXTRA-DEDUCTIONS	A5	154	158	An additional amount withheld for state taxes at the request of the employee.	O	Five position field with two decimal positions. 999v99 If not applicable, send spaces	
STATE-TAX-WH-STATE-CODE	A2	159	160	The code for the state for which state income taxes are withheld from the employee's salary.	M	Two position alphanumeric field. Use the Geographical Location Code Table.	
STATE-TAX-EXTRA-EXEMPTIONS	A2	161	162	Used for California, Indiana, Illinois and Puerto Rico only due to these entities having additional exemption fields.	O	Two position numeric field. If not applicable, send spaces	

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STATE-TAX-PERS-EXEMPTIONS	A1	163	163	The personal exemption claimed by the employee for Puerto Rico tax purposes.	O	One position numeric field. 0 - No Personal Exemption 1 - Complete or Half Personal Exemption Complete for Puerto Rico only If not applicable, send spaces.	
STATE-TAX-PRIVATE-CODE	A1	164	164	Indicates if an employee contributes to a government retirement system.	O	One position numeric field. 1 - Public Employee 2 - Private Employee Complete for Puerto Rico only. If not applicable, send spaces	
FILLER	A3286	165	3450	Unused field	M	SPACES	